



# Renfrewshire Valuation Joint Board

**Report to :** Renfrewshire Valuation Joint Board

**Meeting on :** 16<sup>th</sup> August 2019

**Subject :** Trade Union Facility Time Reporting

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## 1.0 Introduction

Renfrewshire Valuation Joint Board recognises that it is to the mutual benefit of the Board and its employees that employees are represented by Trade Unions. The Board is committed to the principle of collective bargaining at both national and local level. The Board recognises the important role of Trade Unions in promoting and developing good employee relations and health and safety practices.

The Trade Union (Facility Time Publication Requirements) Regulations 2017, requires public sector employers who have full time equivalent employee numbers of more than 49 to publish information relating to facility time taken by union representatives.

Although the Joint Board at present is not legally required to publish the information as the number of full time equivalent staff falls below the required level, it was considered appropriate to voluntarily publish the information in the interest of transparency.

The data attached has been collated under the new regulation and provides information relating to facility time for years 2017- 2018 and 2018-2019.

## 2.0 Recommendations

- i. The Board notes the contents of the report.

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16th July 2019

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## Trade Union Facility Time Report 2017-2018 & 2018-2019

Facility Time Publication Requirements		
A): Trade Union Representative - Total number of employees who were relevant union officials during the relevant period(s)	2018/19	2017/18
Number of employees	2	2
Full-time equivalent employee number	1.86	1.86

B): Percentage of time spent on facility time - How many employees who were relevant union officials employed during the relevant period spent 0%, 1-50%, 51-99% or 100% of their working hours on facility time	2018/19	2017/18
0%		
1-50%	2	2
51-99%		
100%		

C) - Percentage of pay bill spent on facility time: percentage of the total pay bill spent on paying employees who were relevant union officials for facility time during the relevant period	2018/19	2017/18
Total cost of facility time (A)	£10,359	£9,824
Total pay bill (B)	£1,686,967	£1,716,596
Percentage of the total pay bill spent on facility time (A ÷ B)	0.61%	0.57%

D) Paid trade union activities: As a percentage of total paid facility time hours, how many hours were spent by employees who were relevant union officials during the relevant period on paid trade union activities	2018/19	2017/18
Total hours spent on paid trade union activities by relevant union officials during the relevant period ÷ Total paid facility time hours x 100	13%	13%