

**RENFREWSHIRE VALUATION JOINT BOARD  
PERSON SPECIFICATION**

**POST: SENIOR SURVEYOR  
LOCATION: ROBERTSON CENTRE, PAISLEY  
POST ID:**

<b>FACTORS</b>	<b>ESSENTIAL</b>	<b>DESIRABLE</b>	<b>METHOD OF ASSESSMENT</b>
<b>EDUCATION</b>	Degree in appropriate Discipline (or equivalent)  Member or Fellow of R.I.C.S	Managerial qualification	Qualification
<b>RELEVANT EXPERIENCE</b>	Significant practical experience in general practice surveying  Experience of at least one Revaluation  Understanding of Law and Valuation methods necessary for rating and Council Tax purposes, including preparation of appeal cases and appearance as an expert witness	Experience in preparing local valuation practice notes or tailoring national practice notes for local use	Application/ Interview
<b>SPECIAL KNOWLEDGE &amp; SKILLS</b>	Excellent knowledge and understanding of the legislation and case law for Rating and Council Tax.  Excellent negotiation skills  Effective written and oral communication skills  Familiarity with a range of software packages  Strong survey , report writing , technical drawing and valuation skills	General understanding of property law and other types of property valuation	Application/ Interview
<b>PERSONAL FEATURES/ QUALITIES</b>	Positive, professional and responsible attitude  Commitment  The proven ability to work under pressure while ensuring strict deadlines are achieved		Application/ Interview

	Ability to work as part of a team or individually		
<b>MANAGEMENT COMPETENCES</b>	Ability to lead a team	Experience of supervising staff	Application/ Interview
<b>OTHER</b>	Car owner Able to use own car for business use		Evidence of insurance